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Success



ELA

*English
Language
Academy*

How to Apply

Applications must be submitted prior to program start date. Allow enough time to obtain an F1 Student Visa.

Mail or fax a completed enrollment application to:

English Language Academy
University of San Diego

5998 Alcalá Park
San Diego, CA 92110-2492 USA

T: (619) 260-8887
F: (619) 260-8833
Email: ELA@ELAcademy.com
www.ELAcademy.com

Application Checklist and Dates:

- ELA Enrollment Application (submit as soon as possible to reserve space in the program)
- Bank statement or letter from your bank verifying available funds (submit prior to program start date)
- Affidavit of support if the bank statement is not in your name
- An official sealed transcript and diploma from the high school you attended
- U.S. \$175.00 non-refundable application fee
- After acceptance to the ELA, please submit your:
 - I-20 form to the Embassy/Consulate in your country for a Visa



apply



Payment Procedure:

In order for your application to be considered, you must submit the non-refundable Application Fee along with a completed application enrollment form. All of the fees described below must be paid in full prior to or on the first day of the program. If you fail to pay any such fees in full, you will be ineligible to enroll in and/or continue with the program.

Application Fee (non-refundable, one time fee).....\$175.00
Non-Refundable Deposit.....\$300.00
(Due one month prior to program start)
Tuition (7 week session).....\$3,500.00
Book and Material Fees (Additional fees required)

All of the fees described below must be paid in full on the first day of the program.

Health Insurance Cost.....\$85.00/month
Health Center Fee.....\$48.00/semester
(please read health insurance section)

Payment Options *(Please do not mail cash)*

I understand that the non-refundable Deposit is due one month prior to the start of the program. If I am accepted into the program, I authorize the ELA to charge the non-refundable Deposit to this credit card, unless I notify ELA in writing on or before the Deposit deadline of my decision not to enroll in the program.

- I have enclosed a money order/cashier's check/bank draft/traveler's check in U.S. dollars payable to English Language Academy, University of San Diego. A bank draft must be drawn on a U.S. bank or a U.S. branch office of your bank. We can accept Eurochecks and bank wire transfers.
- I will be paying by credit card
- MasterCard Visa American Express Debit Total \$ amount to be charged _____

Cardholder's Last Name	First Name
Card Account Number	Card Expires: Month Year

Cardholder's signature required for credit card payment

- Wire Transfer
Bank Name: Wells Fargo Bank
San Francisco, CA
ABA#: 121000248
Swift Code: WFBUS6S
Account Name: University of San Diego
Account #: 4159405125
Instructions: Language Academy

I-20 form for a U.S. Student Visa:

I-20 form and other information to be:

- Picked up Mailed by: Regular Mail Express Delivery

Please complete the following financial information required to receive an I-20 form from the English Language Academy. Include a letter from your bank or a bank statement certifying that you have sufficient funds to cover tuition and living expenses. The I-20 form is used to obtain a F-1 Student Visa which is required for full-time (18 hours or more of classroom time each week) study in the United States. For more U.S. Visa information contact the International Center at (619) 260-4598.

Source of Funds:

- Personal Family Sponsor (employer, government, etc.) Other

Financial Certification:

You may also take this application to your financial institution for verification. Please ask a bank official to complete the following areas:

The following information certifies that the applicant has the funds available as of the date indicated.

Amount of available funds	Date (within the last 90 days)
Name and Title of Bank Official	Signature of Bank Official

Statement/Affidavit of Financial Support:

If you checked "family" or "other" under source of funds, the person who is financially responsible for you must read and sign the statement below. The amount of funds necessary depends on the cost of the program you wish to enroll and approximately \$1,000 per month living expenses.

"I have read the information regarding the cost of tuition and living expenses for the period of study at the English Language Academy, University of San Diego. I certify that these funds are available, and accept full responsibility for these expenses."

Printed name of person financially responsible

Signature (in English) Date

Sponsor's Funds:

If your expenses will be paid by a sponsor (your employer, a government agency, a foundation, etc.) you must attach a letter from your sponsor (in English) specifying which costs and expenses they will pay.

Name of sponsoring company, agency, foundation or government agency

Family Members:

The family members who are planning to accompany you need their own I-20 form. You need to estimate an additional \$250 per month for a spouse or dependent. List all family members who will come to the U.S. with you:

Dependents Information:

Last Name First Name Middle Name Date of Birth (Month/Day/Year)

Country of Birth Country of Citizenship Relationship to Applicant

Last Name First Name Middle Name Date of Birth (Month/Day/Year)

Country of Birth Country of Citizenship Relationship to Applicant

Last Name First Name Middle Name Date of Birth (Month/Day/Year)

Country of Birth Country of Citizenship Relationship to Applicant

Last Name First Name Middle Name Date of Birth (Month/Day/Year)

Country of Birth Country of Citizenship Relationship to Applicant

Health Insurance:

All students are required to have health insurance. It is recommended that you purchase health insurance before entering the United States. When you arrive at the ELA Office you must show proof of your health insurance with your name, the insurance company, the policy number, the length of coverage, and an outline of covered services. The plan *must* include coverage for evacuation and repatriation.

If you need to purchase health insurance after you have arrived in the United States, you will be required to enroll in the USD health insurance plan. We recommend that your dependents purchase health insurance. For more information contact the International Center at (619) 260-4598.

Please sign the following:

"I certify that I have read all the English Language Academy information and that the information I am providing in the application is true to the best of my knowledge. I agree to purchase health insurance upon my arrival in the U.S. or to provide my own health insurance, as described in the health insurance brochure."

Student Application Signature Date

Do you need special services to accommodate a physical, visual or learning disability? If so, please describe:



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Housing Reservation Form:

The English Language Academy staff will work closely with you to arrange housing. You may want to contact the University of San Diego Housing Office for further information at housing@sandiego.edu. We suggest you know your living arrangements before you arrive in the United States.

The ELA can provide information for the following. Please check the services you are interested in:

Airport Transportation

If you would like to have an ELA representative meet you at the the San Diego Airport, please give your arrival information to us at least 14 days in advance. The fee for this service from San Diego Airport is \$60. The ELA does not pick-up students from the Los Angeles Airport.

Short-term Hotel Accommodations

The ELA provides assistance with several housing options, which are also described on this application form. There is a \$250 Commitment Deposit/Room Reservation fee. Linens are not provided

All of the on-and off- campus housing includes traditional and flexible meal plans.

You may choose meal plans that offer:

- 75-150 meals per semester
- 14-19 meals per week

To reserve a specific housing type check the following:

On-campus Dormitory and Apartments

*\$350-\$450 per week with single, double, triple, and quad occupancy. **

Off-campus Apartments by Pasha - Various locations in San Diego

*\$2,500-\$3,000 per month with double, triple, and quad occupancy. No private rooms. There is a \$250 security deposit. Pasha will contact you directly. **

Off-campus Apartments by Vantaggio - Downtown locations

*\$700-\$2,000 per month with single and double occupancy. Vantaggio will contact you directly. **

Off-Campus Apartments – Furnished apartments located in Old Town and downtown.

Visit their website for more information at www.oldtownplace.com

Homestay with an American Family - Various locations in San Diego

\$700 per month plus a one time \$250 placement fee. Two to three meals included per day. Please contact Home Placement Services directly at hpservices@san.rr.com or call them at (877) 423-1449.

** All housing prices are subject to change.*

Submitting Your Housing Options

Return this form completed to the English Language Academy. The fax number is (619) 260-8833 or mail to the English Language Academy, University of San Diego, 5998 Alcalá Park, San Diego CA 92110-2492.